

## **Section 7: METHOD OF ELECTION OF BOARD OFFICERS**

**Policy purpose:** It is the purpose of this policy to clarify the timeframe and procedures for electing new state board officers.

### **Policy statement:**

Within the first three regular meetings of the year, the board shall elect from its membership a chair, vice-chair and treasurer. To facilitate this election, the following process shall be followed:

1. Prior to the first meeting of the calendar year, the current board chair shall appoint a three-member ad hoc nominating committee for the purpose of bringing forward nominations for chair, vice-chair and treasurer prior to the first meeting of the calendar year.
2. The board chair shall designate one of the three appointed members as chair of the nominating committee.
3. The nominating committee shall solicit comments from other board members regarding the characteristics needed by the next chair, vice-chair and treasurer and on possible nominations for the three offices. Nomination Committee will thoroughly interview any member who shows interest in any of the three offices.
4. Within the first three meetings of the calendar year, the chair of the nominating committee shall report the recommendations of the committee as to the nominations for the board's chair, vice-chair and treasurer.
5. After the nominating committee's report is received, the board chair shall open the floor for additional nominations, if there are any.
6. A motion, second and a majority of the membership voting "aye" shall occur for a member to be elected chair, vice-chair and treasurer.
7. In the event that a vacancy occurs prior to the end of the term of the board chair, the vice-chair will become chair and complete the rest of the previous chair's term.
8. If there is a vacancy of treasurer or vice-chair, the board chair will appoint a member to serve.
9. To be eligible for election for chair, vice-chair and treasurer, a member shall have served at least six months on the board.
10. The chair, vice-chair and treasurer shall be elected annually and can only serve three consecutive one-year terms. After serving three consecutive one-year terms as chair, vice-chair and treasurer, a member shall go out of office for one year before being eligible to serve in that same position again.
11. The current board chair will swear in and administer the Oath of Officers of the board to the newly elected board members immediately following the election but only if the elected member has not held an office before.

The officer's oath will be as set forth below:

**Oath of Officers of the board**

**OATH:** *I, (name) do solemnly swear that I will uphold the duties and the laws of the State of Wyoming based on statutes governing operations of the Wyoming State board of Education.*